

# **EXECUTIVE SECRETARIAT** **ROUTING SLIP**

TO: ☒

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS		X		
5	DDI		X		
6	DDA		X		
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC		X		
10	GC		X		
11	IG		X		
12	Compt		X		
13	D/OCA		X		
14	D/PAO		X		
15	D/PERS		X		
16	D/Ex Staff		X		
17	Counsel/DCI		X		
18	ES		X		
19					
20					
21					
22					

SUSPENSE \_\_\_\_\_ Date \_\_\_\_\_

Remarks

Executive Secretary

7 Dec 87

Date

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STAT

NATIONAL SECURITY COUNCIL  
WASHINGTON, D.C. 20506

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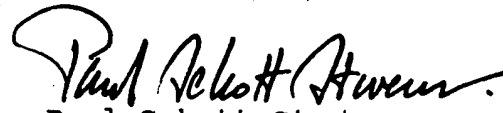
ER 3908X-87

December 3, 1987

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Executive Secretary of the National  
Security Council

As effective from November 24, 1987 (see attached),  
correspondence previously addressed to Grant S. Green, Jr.,  
should now be addressed to me. I look forward to working with  
each of you and would welcome any suggestions on improving  
coordination between and among our offices.

  
Paul Schott Stevens  
Executive Secretary

Attachment  
Press Release

DDIA REGISTRY  
FILE 60-7

THE WHITE HOUSE

Office of the Press Secretary

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For Immediate Release

November 20, 1987

The President today announced the appointment of Paul Schott Stevens as Executive Secretary of the National Security Council. He will replace Grant S. Green, Jr. who will assume responsibilities at the Department of Defense. Mr. Stevens will continue to serve as Special Assistant to the President for National Security Affairs.

Since January 1987, Mr. Stevens has been Legal Adviser to the NSC. From September 1985 to July 1986, Mr. Stevens served as Deputy Director and General Counsel of the President's Blue Ribbon Commission on Defense Management. Under Chairman David Packard, Mr. Stevens assisted in overall management of the Commission's military and civilian staff and provided legal counsel on all aspects of the Commission's work.

Formerly, Mr. Stevens was a partner in the Washington, D.C., law firm of Dickstein, Shapiro and Morin. He is a member of the District of Columbia Bar, and from 1980 to 1984 was a Lecturer in Law on the Faculty of the Washington College of Law at The American University.

A Scholar of the House at Yale College, Mr. Stevens received his B.A., magna cum laude, in 1974. He graduated in 1978 from the University of Virginia School of Law. He is married to the former Joyce L. Pilz. He was born November 19, 1952, in New Orleans, Louisiana. Mr. Stevens and his wife live in Alexandria, Virginia, and have one child.

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